

BME1010/11 Seminar Instructions

Welcome (or welcome back) to the Graduate Seminar & Invited Academic Speaker Series 2023-2024 where you will have the opportunity to learn about the research projects conducted by your fellow BME graduate students in the Graduate Seminar Series as well as other researchers at other BME Institutions in the Invited Speakers Seminar.

Please take the time to read the entirety of this email as **the graduate student seminars have changed and this email contains important information**. Also, because spots are limited, if you need to present, please sign-up ASAP to ensure you secure a spot. We will have 2 rounds of sign up, one for fall and one for winter. The winter semester sign up will open sometime in November and an email will be sent at that time to notify you.

Students will also be required to invite their supervisors by adding a guest on the Calendly invite where you will input your supervisors' email.

Information and Schedule

New to this year, graduate student seminars will **only be held once a week**, every Thursday. Each seminar day will host up to 3 student presentations with each presentation consisting of a 10-minute talk and 5 minutes for questions and answers. Invited Speaker seminars will continue to be held monthly, on the 2nd Tuesday of every month.

Seminars will be held **in-person** and it is expected all students will attend in person. **Streaming options will only be available for those at hospital locations greater than 20 minutes from the downtown campus (e.g., Holland Bloorview, etc.)** to accommodate those who may find it difficult to travel to campus every week. More information will be available to those individuals as the streaming options are made available. There will be no Zoom link publicly available for individual student access.

The dates and rooms for the seminars are provided below:

Event	Date	Room
Graduate Student Seminars	Thursdays, 12pm –1pm	WB116
Invited Speaker Seminars	2 nd Tuesday of every month	Varies, please refer to the BME website for locations

If you would like to see the schedule for the Graduate student seminars and who is presenting, please refer to: <https://bme.utoronto.ca/events/>. If you would like to see the Invited Academic Speaker schedule, please refer to: <https://bme.utoronto.ca/events/category/bme-invited-academic-speaker-series/>.

Attendance

Attendance will be taken at each session (whether you attend in person or via the streaming option) via Wooclap where you will be given a unique access code and asked to enter your name. You will need a device that has access to the internet to do this. Please enter your name as it appears on ACORN so that you are properly counted for attendance. The attendance survey will be prompted at the BEGINNING, prior to the start of the presentations, therefore please make sure you are on time to be counted for attendance. The attendance will be counted per session, not presentation.

Requirements

To fulfill course requirements for BME1010/1011, students must:

Attend

- Six student seminars per semester
- Four Invited Academic Speaker series per year

Present

- in the 12-24 month and 36-48-month range of their studies
 - Masters (12 – 24 months)
 - PhD (12 – 24 months and 36 – 48 months)

Presentation Sign Up

Sign up will be on a **first come first serve basis**, so please sign up as soon as possible! If you have missed your chance to present in this academic year, you will be required to present in the following year. **If you missed your chance to present last year, make sure you sign up as soon as possible, to present preferably early in the fall semester.** Depending on demand, we will open additional dates later, as needed.

The links to the sign-up pages for ALL streams is: <https://calendly.com/bme-uoft/graduate-seminar-series>

Please note that if you need to cancel your presentation, you will need to contact the TAs as you won't be able to cancel it yourself. After that, if you need to book another time slot, you're responsible for finding another available time.

When signing up, **students must invite their supervisors by selecting “add guest” and entering their supervisor's email address.** This will send an invite directly to your supervisor. It is strongly recommended you talk to your supervisor ahead of booking so that you can ensure your supervisor is able to attend.

Make sure you do not use Autofill when booking a slot as this might result in displaying personal information (e.g., phone number, etc.).

TA Contact

Ava Danialy, ava.danialy@mail.utoronto.ca

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If you have any questions or concerns, please feel free to contact any of the TAs. Make sure you save this email to refer to throughout semester.